

Charter

Commission to Eliminate Child Abuse and Neglect Fatalities

1. **Committee's Official Designation.** Commission to Eliminate Child Abuse and Neglect Fatalities (Commission).
2. **Authority.** The Commission is being established in accordance with the Protect Our Kids Act of 2012,,Pub. L. 112-275, dated Jan. 14, 2013 and the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App. 2.
3. **Objectives and Scope of Activities.** The Commission shall study the use of child protective services and child welfare services funded under title IV and subtitle A of title XX of the Social Security Act to reduce fatalities from child abuse and neglect. The Commission shall develop recommendations to reduce fatalities from child abuse and neglect for Federal, State and local agencies, and private sector and nonprofit organizations, including recommendations to implement a national strategy for such purpose, and shall develop guidelines for the type of information that should be tracked to improve interventions to prevent fatalities from child abuse and neglect.
4. **Description of Duties.** The Commission shall be advisory in nature.
5. **Agency or Official to Whom the Committee Reports.** Not later than two-years after the date on which a majority of the members of the Commission have been appointed, the Commission shall submit a report to the President and Congress with a statement of its findings and conclusions together with its recommendations for such legislation and administrative actions as it considers appropriate. If necessary, the President may extend the submission of the report by an additional year. The Commission will comply with the follow-up requirements of Section 6(b) of FACA.
6. **Support.** Support is provided by directed appropriations paid through the Department of Health and Human Services. The U.S. General Services Administration shall provide the Commission with necessary administrative support on a reimbursable basis.
7. **Estimated Annual Operating Costs and Staff Years.** The estimated annual costs to operate the Commission are \$ 2 million in FY2014, and \$ 2 million in FY2015 if necessary; including three staff years of support.
8. **Designated Federal Officer.** The Designated Federal Officer (DFO) is a full-time Federal staff employee. The DFO will approve all advisory committee and subcommittee meetings, prepare all meeting agendas, attend all committee and subcommittee meetings, adjourn any meeting when the DFO determines adjournment to be in the public interest, and chair meetings when directed to do so by the Chairman.
9. **Estimated Number and Frequency of Meetings.** The Commission shall meet at the call of the Chairperson but approximately three times a year.
10. **Duration.** The expected duration of the Commission is two-years, but is subject to termination as indicated in section 11.

11. Termination. The Commission shall terminate on the earlier of the 30th day after it submits its final report to the President and Congress, or the date that is three years after its initial meeting. However, the charter will expire two-years from the date it's filed unless renewed by appropriate action.

12. Membership and Designation. The Commission shall be comprised of 12 members, six appointed by the President, two appointed by the Speaker of the House of Representatives, one appointed by the minority leader of the House of Representatives, two appointed by the majority leader of the Senate, one appointed by the minority leader of the Senate from among distinguished individuals with diverse experience in one or more of the following areas:

- a. child welfare administration;
- b. child welfare research;
- c. child development;
- d. legislation, including legislation involving child welfare matters;
- e. trauma and crisis intervention;
- f. pediatrics;
- g. psychology and mental health;
- h. emergency medicine;
- i. forensic pathology or medical investigation of injury and fatality;
- j. social work with field experience;
- k. academia at an institution of higher education;
- l. law enforcement, with experience handling child abuse and neglect matters;
- m. civil law, with experience handling child abuse and neglect matters;
- n. criminal law, with experience handling child abuse and neglect matters;
- o. substance abuse treatment;
- p. education at an elementary or secondary school;
- q. epidemiology;
- r. computer science or software engineering with a background in interoperability standards.

The President shall designate one member of the Commission to serve as Chairperson. Members will serve without compensation, but travel expenses will be allowed.

13. Subcommittees. The Commission is authorized to create subcommittees as necessary to support the Commission's work within the Commission's annual budget. All such subcommittees must report directly to the Commission. The subcommittees must not provide advice or submit work products directly to the President, Congress, or any other Federal official..

14. Recordkeeping. The records of the Commission and the respective subcommittees or subgroups shall be handled in accordance with General Records Schedule 26, Item 2.

15. Filing Date. February 20, 2014.



February 20, 2014

Chair, Commission to Eliminate Child Abuse and Neglect Fatalities

Name, Title

Date